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FOREIC BROADCAST INFORMATION SCHUICE D/FBIS Chrono
P.O. Box 2604

Washington, D.C. 20013

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	Dear Jennifer:
	As your summer assignment with FBIS comes to a close, I want to thank you for a job well done. Your efficiency and conscientiousness in carrying out the many and varied tasks assigned to you were greatly appreciated by both the chief of Analysis Group and the Analysis Group Production Staff. Your cheerful willingness to pitch in wherever you were needed made you a most welcome addition to the Group.
	I hope the past two summers with FBIS have been enjoyable for you and have enhanced your work experience, and I join your Analysis Group colleagues in wishing you the best of luck in the coming school year.
	Sincerely,
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Deputy Director

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SUBJECT: Letter of Appreciation,

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DDS&T/FBIS/A(

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